



**BATON ROUGE**  
**College Preparatory**  
CHARTER SCHOOL

The mission of Baton Rouge College Preparatory Charter School is to equip all students with the knowledge, skills, and character necessary to excel in college and in life.

**BOARD MEETING MINUTES**

February 28, 2017 | 6:00 P.M.

5321 Corporate Blvd. (Lamar Advertising)

**Directors Present:** Noah Boudreaux, Keisha Brockington, Alkinee Jackson, Buster Kantrow, Kevin Lewis, and Brian Rodriguez

**Directors Absent:** Marielle Howard (notified), Hannah Robinson (notified), and Corey Wilson (notified)

**Also Present:** Kathryn Rice, School Director and Kathryn Juneau (guest)

**- Call to Order**

At 6:01 p.m., Buster Kantrow called to order the February 2017 board meeting for Baton Rouge College Preparatory Charter School. B. Kantrow introduced the guest to the board and explained the order of the meeting.

The Board discussed the following topics:

**- Approval of Minutes**

Noah Boudreaux made a motion to approve the minutes from the January board meeting as submitted. Keisha Brockington seconded, and the minutes were unanimously approved as submitted.

**- Appointment of New Board Secretary**

B. Kantrow discussed the need to appoint a new board secretary with the recent resignation of Patricia Johnston. The Governance Committee has recommended that Kevin Lewis serve in that role for the remainder of the board year. Alkinee Jackson made a motion to approve the appointment of K. Lewis and Keisha Brockington seconded the motion. After a brief discussion, the motion was unanimously approved.

**- Review of BESE Vote & Type I Charter Application**

Buster Kantrow discussed the recent BESE meeting and the impact BESE decisions may have on the future of BRCP. Kathryn Rice provided an update on BRCP's Type I Charter application, recently submitted to EBR. She informed the board that more information would be forthcoming.

**- Finance Update**

In Corey Wilson's absence, B. Kantrow updated the board on the school's financials and said planning has begun on the 2017-18 budget.

**- Back Office Provider**

K. Rice informed the board that Edtec's contract as back-office provider concludes in June. The Finance Committee recommended that the school, based on a recommendation from staff, pursue a contract with 4<sup>th</sup> Sector Solutions. K. Rice explained the reason for the staff recommendation.

N. Boudreaux made a motion to authorize K. Rice to pursue a contract with 4<sup>th</sup> Sector and Brian Rodriguez seconded the motion. After the discussion the motion was unanimously approved.

**- Counseling Services**

K. Rice discussed the need for counseling services at the school. K. Rice said the school has had difficulty identifying a counselor to hire and said she is recommending that BRCP sign an agreement with Gaines and Faith LLC to provide services to our students for the remainder of this school year. Funding for the services is already in the budget.

K. Brockington made a motion to approve Gaines and Faith LLC for contracted counseling services with the caveat that the start-up cost be renegotiated. A. Jackson seconded the motion. After board discussion the motion was unanimously approved.

**- Academic Update**

K. Rice provided an update on enrollment (173 students at the Feb 1 count) and reviewed results from the recent ANet testing. The board and K. Rice also discussed recruiting of students and staff.

**- Bylaws Update**

B. Kantrow reminded the board of our obligation to review the bylaws each year. He outlined several suggested changes in the bylaws – already reviewed by the Governance Committee - that had been provided to directors in the board packet.

N. Boudreaux made a motion to approve the amended bylaws and A. Jackson seconded the motion. After a brief discussion the motion was unanimously approved.

**- School Director's Report**

K. Rice provided an update on her discussions with Bridge Academy about how to share the campus next year upon UP Elementary's planned departure. She reminded the board that additional resources will need to be identified for the school to provide additional experiences and services to students in coming years. She discussed school staffing and some changes to the interview process for new hires. She reported that the school's recent Black History Month program was a success and the students enjoyed sharing with the peers and visitors.

**- Announcements**

Board members discussed the possibility of a staff appreciation dinner and potential funding sources. It was noted that the next board meeting is March 28.

K. Lewis made a motion for the board meeting to be adjourned at 7:44 pm. K. Brockington seconded, and the motion was unanimously approved.

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Minutes submitted by, Kevin Lewis, Vice Chair/Secretary